U.S. NONPROFIT SAFEGUARDING

Crosswalk Project

Adopter Feedback Form

15–20 minutes that directly shape the next published version

Series	Crosswalk Project Implementation Toolkit — Tool 3
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License	Creative Commons Attribution 4.0 International (CC BY 4.0) — free to use, adapt, and share with attribution
Companion tools	Tool 1 — Organizational Safeguarding Policy Template; Tool 2 — Safeguarding Self-Assessment; Tool 4 — Safeguarding Training Outlines
Companion research	Gul, S. (2026). Safeguarding Without a Baseline (Module 1 of the U.S. Nonprofit Safeguarding Crosswalk Project). Zenodo. DOI: https://doi.org/10.5281/zenodo.22022939
Latest version	https://pseacrosswalk.org/toolkit.html
Contact	info@pseacrosswalk.org

Scope note. *This form collects an adopting organization's own account of using the Crosswalk Project's published, open-access materials. It is a research feedback instrument, not legal advice. Returning it creates no obligation on either side and no client, service, or employment relationship of any kind. Responses inform sector-level research on safeguarding readiness and the next published version of each tool. The author is not admitted to practice law in the United States.*

How to Use This Form

Who completes it. Ideally the same two or three people who completed the Self-Assessment — someone who knows day-to-day program operations, someone who knows hiring and volunteer management, and a board member or executive. One person completing it alone is also fine.

When. Any time after your organization has used one or more of the tools. A useful moment is 60–90 days after board adoption of the policy, or after your first internally delivered training session — when the experience is fresh but real.

How long. About 15–20 minutes. Skip any question that does not apply; a partly completed form is still useful.

This form and the Notice of Adoption. The Notice of Adoption (Policy Template, Annex C) is a two-minute half page that simply records that your board adopted the policy. This form is the fuller, equally optional

companion: it tells the Project what worked, what broke, and what changed. If you have already sent the Notice, there is no need to repeat it — send this form whenever you are ready.

How to return it. Type your answers directly into this document and email it back, or scan or photograph a completed printed copy, to **info@pseacrosswalk.org**. There is no cost and nothing to sign up for.

What happens to it. Responses inform the Project's open-access research on the safeguarding readiness of the U.S. nonprofit sector and shape the next version of each tool. Part E controls whether your organization is named or kept anonymous. Anonymity is the default.

Part A — About Your Organization

A1 Organization name (leave blank to respond anonymously):
_____

A2 State(s) in which you operate: _____

A3 Who you serve, in one line: _____

A4 Annual budget band: ☐ Under $50,000 ☐ $50,000–$500,000 ☐ $500,000–$5 million ☐ Over $5 million

A5 People: _____ paid staff · _____ regular volunteers · _____ board members

A6 Contact for follow-up (optional — name and email): _____

A7 Date completed: _____ Completed by (names and roles):
_____

Part B — What You Used

B1 Which materials did your organization use? (Mark all that apply) ☐ Tool 1 — Policy Template ☐ Tool 2 — Self-Assessment ☐ Tool 4 — Training Outlines

B2 If you used the Policy Template — which sections did you adopt? ☐ Starter policy (Sections 1–3 and 6) ☐ Full policy (Sections 1–9) ☐ An adapted selection — which: _____

B3 Has the board formally adopted the policy? ☐ Yes — date: _____ ☐ Scheduled — date: _____ ☐ Not yet

B4 If you used the Self-Assessment — total score: _____ / 32, on (date) _____. If you have re-run it: _____ / 32, on (date) _____. Your two lowest domains the first time:
_____

B5 If your team has delivered safeguarding training internally under Section 5 of the adopted policy — which sessions? ☐ Orientation ☐ Annual refresher ☐ Receiving and responding to reports ☐ Intake script · Roughly how many people attended in total: _____

Part C — What Worked and What Broke

This is the most valuable part of the form. Honest answers — especially about what did not work — are what improves the next version.

C1 How clear were the instructions in each tool you used? (1 = confusing, 5 = clear) Tool 1: ____ Tool 2: ____ Tool 4: ____

C2 How long did each tool actually take, compared with the time stated in it? ☐ About as stated ☐ Longer — which tool, and how long: _____

C3 Which single section, passage, or indicator needed the most adaptation for your organization — and why? _____

C4 Was anything wrong for your state, size, or population — a requirement you could not meet, a reference that did not apply, wording that did not fit?

_____

C5 What one change would most improve the next version?

_____

Part D — What Changed

D1 As a result of using these materials, which of the following are now in place that were not before? (Mark all that apply)

☐ A written safeguarding policy covering the people we serve

☐ Board adoption recorded in the minutes

☐ A named Safeguarding Focal Point and alternate

☐ NSOPW.gov checks before contact roles begin

☐ Reference checks that ask the safeguarding question directly

☐ Signed code-of-conduct acknowledgments from all personnel

☐ Written rules for digital and remote contact with participants (Policy Section 3.7)

☐ Safeguarding orientation delivered internally

☐ Reporting channels posted and explained to program participants

☐ The Participant Charter handed to participants at intake (Policy Annex B)

☐ Each reporting channel checked on a schedule, with the checks logged

☐ A safeguarding log (date received, action taken, outcome)

☐ Written undertakings from partner or referral organizations

☐ Other: _____

D2 The single most useful element of the toolkit for your organization was:

_____

D3 The biggest obstacle to putting the materials into practice was: ☐ Time ☐ Board buy-in ☐ Cost of background checks ☐ Uncertainty about state law ☐ Staff or volunteer turnover ☐ Other: _____

D4 What did putting these materials in place actually cost? This helps the Project test, with real data, whether a baseline safeguarding system can be built without a budget.

Money spent (not counting staff time): ☐ $0 ☐ Under $100 ☐ $100–$500 ☐ Over $500 — mainly on: _____

Approximate staff and volunteer hours, in total: _____ hours

Part E — Permissions and Follow-Up

Mark all that apply. If nothing is marked, only E1 applies.

☐ **E1** Use our responses in open-access research and tool revisions in aggregate, without naming our organization. (Default.)

☐ **E2** You may name our organization as an adopter of these materials in open-access research and project materials.

☐ **E3** You may contact us with brief follow-up questions about the answers above.

☐ **E4** Our organization is willing to provide a short written statement describing its use of these materials, for the Project's documentation.

Name: _____ Role: _____ Date: _____

Return the completed form to **info@pseacrosswalk.org**. Thank you — every returned form makes the next version better for the organizations that come after yours.

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